

SINGLE SOURCE ELECTRONIC DOCUMENT MANAGEMENT

**Part of the
Business
Intelligence
Solution of
Web-Enabled
Business.**

ENDING THE PAPER CHASE

ADP is leading the way in developing document management products that help truck dealers manage the conversion of paper documents into electronic information. Document management and imaging technologies are being deployed in new ways to help dealers better control document management needs, deliver superior customer service, reduce expenses and increase employee productivity.

Laser disk technology revolutionizes the way vital information is stored. With one compact optical disk storing the equivalent of 500 pounds of printed material, information management is significantly simplified and streamlined.

ADP introduces the first integrated dealership storage solution that uses this Technology-ADP Document Storage & Data Archiving (DSDA™). Now you can store documents efficiently, access them easily and, more importantly, manage them as a valuable corporate asset.

With DSDA, ADP provides the best and most complete document management solution available in the truck dealer marketplace today.

Document Storage (DS) – Greatly expand the power of document archiving electronic filing cabinet to include image-scanning capabilities for F&I documents and other documents generated outside the ADP business system.

Data Archiving (DA) – Automatically capture, index and store documents generated by the ADP business system.

DSDA Signature Capture – Electronically capture a customer signature at the point of sale, and automatically archive the document and the secured signature in the desired electronic filing cabinet.



INCREASE PRODUCTIVITY, REDUCE COSTS

1. **Saves Time, Effort and Money** – Decrease search time. Files are available on-demand throughout your dealership. Personnel productivity is increased. Costly copying, re-filing, and misfiling are virtually eliminated.
2. **Improves Customer Service** – Quick access to needed documents improves your response to customers and manufacturer inquiries.
3. **Maintains File Integrity** – Extend the legibility and life of your documents. Documents never leave your database, so they can't be altered, damaged, destroyed or misplaced. Copies of disks can be safeguarded ensuring data security.
4. **Organizes Storage** – Keep files together and accessible. Reduce storage space rental costs and trips to off-site storage facilities. Eliminate the need for hard copy backups. Your files are organized efficiently in an economical optical disk library. Physical space requirements and file storage costs are reduced.

DSDA SIGNATURE CAPTURE

DSDA Signature Capture is a powerful electronic signature capture application that provides a fast, non-intrusive entrance into the world of paperless transaction processing. Customers sign on an electronic clipboard called a tablet digitizer. The digitizer senses and stores the customer signature and the form electronically in the ADP DSDA filing cabinet.

Every forward thinking truck dealer wants increased productivity, reduced waste, streamlined operations and improved customer service. DSDA can help.



For more information about how ADP can help you Sell More Trucks, Parts and Service Profitably visit DealerSuite.com or call us at 800-488-7825, ext. 6599.